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EXHIBITION SCHEDULE

SETUP	28 november Saturday	29 november Sunday	30 november Monday
Stands setting-up ¹	08:00 – 19:45	08:00 – 19:45	08:00 – 19:45 ³
Exhibitors and stand builders entry	08:00 – 19:45	08:00 – 19:45	08:00 – 19:45
Access to the equipped area			14:00– 19:45
Vehicle entry into the loading and unloading area ²	08:00 – 20:00	08:00 – 20:00	08:00 – 20:00

¹ You can obtain information about the terms and costs of early access and extended setup from the technical manager.

² Access to the VDNH premises is PROHIBITED for taxis (except Yandex Go taxis), car-sharing vehicles and motorcycles.

The time vehicles may remain on the VDNH premises **is limited and recorded upon entry**. If the permitted parking time is exceeded, an additional fee must be paid upon exit.

³ Exhibits must be unpacked, stands fully set up and cleaned, and aisles **cleared by 18:00**. Disposing of waste in the aisles is prohibited.

Decoration work and equipment setup may be carried out until 19:45, strictly within the stand area.

EXHIBITION DAYS	1 december Tuesday	2 december Wednesday	3 december Thursday
Exhibitor access / pavilion opening hours ⁴	08:00 – 19:45	08:00 – 19:45	08:00 – 19:45
Visitors entry	10:00 – 18:00	10:00 – 18:00	10:00 – 16:00
Vehicle entry into the loading and unloading area (additional delivery of goods)	08:00 – 9:30 18:00 – 19:30	08:00 – 9:30 18:00 – 19:30	08:00 – 9:30

⁴ Entry is permitted only with exhibitor badges.

Setup work is prohibited, and setup passes are not valid. The exhibiting company is responsible for the safety of exhibits at its stand from the time the halls open until they are closed.

DISMANTLING	3 december Thursday	4 december Friday
Packing and removal of equipment and exhibits	16:00 – 19:45 ⁵	
Stand dismantling		08:00 – 19:45 ⁶
Exhibitors and stand builders entry	16:00 – 19:45	08:00 – 19:45
Vehicle entry into the loading and unloading area	16:00 – 19:30	08:00 – 19:30

⁵ Exhibits and equipment must be removed from **the equipped area**. The exhibiting company is responsible for their safekeeping or for the disposal of any disposable structures.

⁶ All construction materials, structures and large-volume construction waste must be removed from the VDNH premises or disposed of in waste containers at the Exhibitor's or stand builder's expense.

VENUE

Address and directions

129223, Moscow, 119 Mira Avenue, Building 57.

The VDNH grounds are open to visitors 24/7 every day.

See the relevant section for the pavilion's opening hours.

[«Расписание работы выставки»>>](#)

[Спланировать маршрут>>](#)

[Информация о доступности>>](#)

Technical specifications of Pavilion 20

Maximum permitted build-up height: 6 m.

Dimensions of the installation gates: 6 m × 6 m.

Floor load capacity: 5,000 kg/m².

Load capacity of utility access hatches: 3,000 kg/m².

Loads must be distributed evenly, and heavy items must not be concentrated in one area. Columns, utility access hatches, electrical cabinets and/or technical connection points serving your stand or neighboring stands may be located in the aisles or within your stand area. Connections to these points may be carried out **without the exhibitor's prior approval**.

On-site services

Cloakroom and luggage storage

are located on the lower level of the pavilion.

ATMs

The nearest ATM is located in Moskvarium. A map showing the locations of ATMs is available on the VDNH website.

Cafés and restaurants

For information about cafés and restaurants at VDNH, see [the VDNH Online Gastronomic Guide >>](#)

A cafeteria operates in the pavilion during the exhibition.

Business travel documents

Business trip certificates can be stamped at the Organizer's office.

EVENT REGULATIONS

Please review the Rules in force on the VDNH premises:

- [General terms and conditions for organizing and holding external events](#)

The exhibition organizer, exhibitors and visitors, stand builders, contractors and other persons carrying out activities on the VDNH premises are required to comply with these terms and conditions and rules.

Please ensure that your staff and contractors are familiar with the General Terms and Conditions.

Health and Safety

The Exhibitor must comply with all applicable statutory, administrative, professional and other regulations on accident prevention, as well as occupational health and safety and fire safety requirements, during stand setup

and dismantling and throughout the exhibition, and must exercise due care for the safety of other exhibitors, visitors and third parties.

Insurance

The Exhibitor shall be liable for any damage caused through its fault to the life or health of individuals, as well as for any material or property damage, including actual loss and loss of profit, arising during the setup or dismantling of its stand, resulting from the stand equipment, its exhibits or their use, or caused by its employees or authorized representatives. The Organizer does not provide insurance coverage for the Exhibitor. The Exhibitor is advised to take out insurance policies providing adequate coverage.

Fire Safety Regulations

Compliance with fire safety requirements is mandatory for all persons present on the VDNH premises and involved in the design, construction or decoration of stands, the demonstration of exhibits, work at stands or attendance at the exhibition.

Smoking is prohibited throughout the VDNH premises, except in designated smoking areas.

Only materials that comply with the requirements of Federal Law No. 123-FZ "Technical Regulations on Fire Safety Requirements" and the Fire Safety Rules in the Russian Federation (PPR) may be used in the exhibition halls. Exhibitors and stand builders must provide the relevant documentation for the materials used.

Painting work involving flammable or combustible paints, dyes or other fire-hazardous liquids is prohibited indoors.

The use of open flames, pyrotechnic and smoke effects, as well as the storage and use of flammable substances and combustible compressed gases, is prohibited at the exhibition.

The storage of containers and packaging at stands is also prohibited. Where electrical networks are installed openly and there is no risk of mechanical damage, cables with non-combustible or flame-retardant outer sheaths may be used.

Lighting fixtures suitable for premises classified as fire-hazardous category P-II must be used to illuminate the halls. Light diffusers made of plexiglass, polystyrene or other flammable materials may not be used in lighting fixtures.

The delivery of gas-cylinder equipment and pressurized cylinders requires approval from:

the 3rd District Department for Supervision and Preventive Work of the Directorate for the North-Eastern Administrative District of the Main Directorate of the Ministry of Emergency Situations of Russia in Moscow: +7 499 760-27-24.

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Noise level

Noise levels must not exceed 75 dB unless otherwise specified by the Organizer for particular events. Please be considerate of other exhibitors and their guests.

If complaints are received, the Organizer is entitled to switch off the source of the noise or, if this is not possible, cut off the power supply to your stand. In the event of a repeated violation, the power will be switched off without further notice.

Demonstration of exhibits

If the demonstration of equipment involves excessive noise, unusual odors or lighting effects that may give rise to complaints from exhibitors and/or visitors, please agree the format and schedule of the demonstrations with the Organizer **in advance**.

All parts of the equipment, including any parts that extend during its demonstration, must remain within your rented exhibition space.

When demonstrating moving exhibits, protective barriers and screens must be provided.

If the demonstration of equipment generates solid waste, you must agree the disposal procedure with the Organizer **in advance** and order the relevant disposal services. The disposal of liquid waste is prohibited.

Advertising

Advertising activities outside the exhibition stand and the placement of advertising structures (banners, flags, etc.) on the floor, walls or other parts of the pavilion are permitted only with the Organizer's prior approval and subject to ordering the relevant services.

Shows and events at stands

Events must take place within the rented exhibition space unless otherwise agreed with the Organizer.

The use of technical equipment and special effects at the exhibition, as well as the organization of lotteries, shows, presentations and other activities that may result in an accumulation of visitors, is permitted only with the Organizer's prior approval.

Catering and tastings

Food preparation, tastings and catering services are permitted provided that Russian legislation and [the Event Regulations](#)>> are complied with.

You may contact an accredited catering provider.

The use of electrical appliances for food preparation is permitted only in areas specifically designated and equipped for this purpose in accordance with the requirements of Federal Law No. 123-FZ "Technical Regulations on Fire Safety Requirements."

The Exhibitor must ensure that waste is disposed of and that the stand and adjacent aisles are kept clean.

Trade and provision of services

Trade and the provision of paid services are not permitted at the exhibition.

EXHIBITION ACCESS ARRANGEMENTS

Access to the VDNH premises is subject to a pass system. The VDNH premises are open 24/7 every day. Detailed instructions on the documents required for vehicle access will be sent out one month before the exhibition.

Access control

Admission to the exhibition is by paid ticket and prior registration.

Exhibitors, contractors and visitors must carry a valid identity document to access the exhibition. For security purposes, visitors are subject to personal screening at the pavilion entrance.

Exhibitor badges

(serve as passes to the exhibition halls) will be issued in the pavilion foyer from the first day of stand setup. Exhibitor badges are valid throughout the setup, exhibition and dismantling periods.

Badges will be issued with the full name and company name printed on them, based on the information entered by you in the exhibitor portal in advance.

Setup passes

Setup passes for stand builders and contractors are issued upon completion of the accreditation process. For more information, see the ["Custom Stand Accreditation"](#) >>

The passes are valid only during the setup and dismantling periods and must be presented together with a valid identity document.

Delivery of exhibits

The procedure for registering the delivery of equipment and exhibits and obtaining passes for cargo vehicles will be published one month before the start of exhibition setup.

During the setup and dismantling periods, **cargo vehicles** carrying exhibits may enter the VDNH premises daily from 08:00 to 20:00 with passes issued **in advance**.

Vehicles may remain on the VDNH premises for no more than 12 hours. Immediately after unloading, they must leave the premises or an additional fee must be paid for any extra time.

A fee is charged for passenger-vehicle access to the VDNH premises. Access conditions and the parking map. [Access conditions and parking map](#)

For more information, [see the Procedure for Bringing Equipment and Exhibits In and Out](#) >>

For official entry and exit times, see [the Exhibition Schedule section](#) >>

EQUIPPED AREA

Standard stand setup

The exhibition Organizer is responsible for the build-up of equipped exhibition space. Stand construction,

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decoration and technical fit-out, as well as work at height involving the suspension and removal of structures in the exhibition pavilions, halls and outdoor areas, is carried out by the official stand builder, A3M.

You may order a standard or upgraded stand package, or change the stand package specified in your contract no later than one month before the start of exhibition setup.

Please check which type of stand you selected under your Exhibition Participation Agreement and which equipment is included in the package price. If you decline any of the elements, their cost will not be refunded.

Please contact the technical manager for the exact dimensions and materials of your stand components.

Additional elements and equipment not shown in the stand layout may be used to stabilize the structure and provide power to the stand.

Electrical appliances and equipment connected to sockets must be certified. Any independent connection of electrical appliances to the power supply must be approved by [A3M, the official VDNH EXPO stand builder](#).

Exhibitors who have ordered stand construction from the exhibition Organizer must arrive at their stand no later than 14:00 on the last day of setup.

Cabinet and display-case locks can be collected from the Organizer's Office.

Wall panels and exhibition equipment must be left undamaged after the exhibition.

 **Self-adhesive application** of stickers or other materials to stand panels and elements is **STRICTLY PROHIBITED. Fines will be imposed!**

 On the last day of the exhibition, the Organizer will record the condition of the equipment in an inspection report. If any damage is caused, the cost of the damaged property will be charged to the Exhibitor.

UNEQUIPPED AREA

The exhibitor is responsible for the custom build-up of raw exhibition space, either independently or through a contract with a stand-building company, provided that a non-standard or bespoke exhibition stand is installed in accordance with the VDNH EXPO rules.

Please provide your stand builder with a copy of the Exhibitor Guide.

Stand construction, decoration and technical fit-out, as well as work at height involving the suspension and removal of structures during events, may be carried out by the official VDNH EXPO stand builder, A3M, or by organizations holding VDNH EXPO partner status.

Rules for Stand Setup and Dismantling Works

The rules for stand setup, dismantling, electrical and plumbing works are set out in the Regulations for the [Approval of Stand Construction Works for Events Held at VDNH >>](#).

Before setup begins, make sure that your stand is located in the position specified in the floor plan. If the stand is found to be incorrectly positioned in relation to the overall layout, you will be required to dismantle and reinstall it at your own expense.

Any construction work and access by stand builders to the pavilions during the exhibition, including the opening day, are prohibited.

After dismantling, the Exhibitor and/or stand builder must remove all tape from the pavilion floor and remove construction waste from the VDNH premises. To remove large-volume construction waste, the Exhibitor and/or stand builder must order a container at their own expense.

Any costs arising from damage to pavilion structures, additional cleaning or waste removal caused by the Exhibitor and/or its partners or contractors will be charged to the Exhibitor.

If you require waste disposal services, please contact the technical manager.

It is prohibited to:

1. obstruct the aisles between stands with containers or construction materials;
2. carry out the installation of structures in areas containing stationary electrical panels, utility access hatches or fire hose cabinets, or block access to them during the exhibition;
3. bring in woodworking equipment or timber, or carry out sawing, planing or other carpentry work related to the manufacture of exhibition stand components;
4. carry out work involving the complete painting of the structure of an exhibition stand being assembled;
5. apply paint, varnish, adhesive or any other coating that is difficult to remove to the floors, walls or columns of the exhibition pavilions;
6. make holes in floors, walls or columns;
7. suspend structures or advertising materials from the structures of the exhibition pavilion;
8. drive across carpet laid on the floor when transporting goods to exhibition stands;
9. remain in the exhibition stand setup area without necessity;
10. use personal mobility devices in the halls, including scooters, roller skates, etc.;
11. place or store materials or personal belongings outside the exhibition stand setup area;
12. use other stand builders' stands or furniture and equipment brought in by exhibitors to carry out construction and installation work, rest or eat;
13. lean any construction structures or materials against the walls, columns, windows or doorways of the exhibition hall;
14. attach or place information signs on walls, glass surfaces, columns, floors or other interior elements of the hall;

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15. damage the floor coverings in the pavilions or the asphalt and paving-stone surfaces in the outdoor areas of VDNH;
16. dismantle stands by toppling their structures onto the floor or dropping individual stand components onto the floor from a height.

Stand Design Rules

1. The exhibition space must have floor covering (carpet, laminate, etc.), as well as rear and side walls **3 m high** along the enclosed sides of the stand, in accordance with the general exhibition plan.
2. The stand build-up height must not exceed 6 m. Exceptions are possible only with the approval of the Organizer and the VDNH EXPO administration following a review of the stand design project.
3. The sides of the stand facing the aisles must not be enclosed by solid walls without the Organizer's permission.
4. Text, logos or graphics must not be placed on the rear side of structures located on or near the stand boundary and facing neighboring stands.
5. All external surfaces on the rear side of the stand must be neatly finished with white panels or banners.
6. Doors located along the stand boundary and opening onto the aisles must be sliding doors or open inward into the stand.
7. Direct access to emergency exits, fire hydrants and stationary power distribution panels must not be obstructed.

Custom Stand Accreditation

Only organizations that have entered into an agreement with [A3M, the Official VDNH EXPO Stand Builder, may carry out stand setup works >>](#).

Permission to perform stand construction and decoration works is granted following a paid compliance review of the stand's technical documentation. Exhibitors who have ordered raw exhibition space must submit the complete technical documentation to A3M no later than 15 business days before the start of setup. Documents submitted after this deadline will incur an additional charge. The accreditation procedure and list of required documents are available [on the A3M website >>](#)

Service rates can be obtained from A3M's Exhibition Technical Services Department:

Alexander Shapovalov
+7 916 137 4682 akk@expogd.ru

GENERAL AND ADDITIONAL SERVICES

All services are provided only during the official exhibition dates.

The Organizer does not provide additional equipment or furniture for raw exhibition space. Please contact your stand builder.

To order services, please contact the Exhibition Technical Manager.

Deadlines and surcharges

The procedure and payment deadlines for services are specified in the Exhibition Participation Agreement and the relevant agreements and invoices for additional services.

Orders submitted less than one month before the start of setup are subject to surcharges. The surcharge rates can be obtained from the technical manager.

Technical orders will not be accepted less than two weeks before setup begins.

Orders placed during exhibition setup will be fulfilled subject to technical feasibility and will be subject to a 100% surcharge.

Payment for additional services ordered during setup must be made at the Organizer's on-site office in accordance with the requirements of Russian law.

Temporary staff

You can order an interpreter, stand attendant, promoter or other temporary staff for your stand. To place an order, please contact the technical manager.

If you arrange additional staff through a provider other than the Organizer, please ensure that they are provided with exhibitor badges.

The Organizer does not provide loading and unloading services. For information about unloading services, see the [Loading and Unloading](#) section >>.

Cleaning

Cleaning services are provided exclusively by VDNH EXPO personnel, except for the wiping and polishing of exhibits and the cleaning of catering areas.

The aisles between the stands are cleaned daily before the exhibition opens. Waste should be left in front of the stand in a plastic bag or box; it is collected twice a day. You may order dry or wet stand cleaning **in advance** for the duration of the exhibition. Cleaning services ordered during setup are subject to a 100% surcharge. To place an order, please contact the technical manager.

If solid waste is generated during equipment demonstrations or tastings, the relevant waste disposal services must be ordered from the Organizer in advance. After setup and dismantling, the Exhibitor and/or stand builder must remove all remaining waste at their own expense.

Security services

General pavilion security is included in the participation fee. To ensure the safety of exhibits and personal belongings, a representative of your company must be present at the stand throughout the exhibition opening hours, from the opening of the exhibition until the halls have been fully cleared and closed by security personnel. Your own security personnel will not be permitted to enter the exhibition premises at night.

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For pavilion opening hours, see [the Exhibition Schedule section >>](#).

All valuable exhibits, as well as laptops, mobile phones, personal belongings and other items, must be kept under the constant supervision of your employees.

The Exhibition Organizer and the VDNH EXPO administration are not responsible for any loss occurring from the time the pavilion opens until it is closed by security personnel.

To order daytime and/or nighttime stand security, please contact the technical manager.

Vehicle passes

Parking at VDNH is paid. Payment can be made at the entry points according to the applicable rates. For more information, visit [the VDNH website >>](#).

Car-sharing vehicles are NOT PERMITTED to enter. Taxis are permitted to enter only if they are Yandex Go taxis.

During the setup and dismantling periods, exhibition exhibitors' **cargo vehicles** may enter free of charge.

The procedure for registering the delivery of equipment and exhibits and obtaining passes for cargo vehicles will be published **one month before** the start of setup.

Power supply

Power is supplied during the exhibition opening hours. During setup and dismantling, use battery-powered tools or professional extension leads connected to temporary sockets, ensuring that the cables are protected against mechanical damage.

The use of uninterruptible power supply (UPS) units is recommended to protect equipment sensitive to voltage fluctuations. The Organizer is not liable for any malfunctions or damage to equipment or devices caused by voltage fluctuations.

All connections to the power supply systems must be carried out exclusively by specialists from VDNH EXPO or the Official Stand Builder, A3M.

To place an order, please contact the technical manager.

At custom-built stands

At custom-built stands, the connection to and consumption of electricity **are not included** in the price of raw exhibition space. You may order a power supply of the required capacity.

The stand must be equipped with a group distribution board fitted with an RCD. You must also provide a power cable with a cross-sectional area appropriate for the load and a power connector; the cable must be at least 30 m long and run from the stand to the power source.

The Exhibitor's electrical equipment may be connected to the power source only after insulation resistance measurements have been carried out and the Act on the Delimitation of Responsibility for the Operation of Electrical Installations has been signed.

At standard stands setup

Power supply is **not included** in the price of equipped exhibition space. You may order a power supply of the required capacity, as well as additional sockets and light fixtures.

Water supply and drainage

The connection must be ordered separately for each item of equipment.

Plumbing equipment installed at the stand and water tanks must be fitted with shut-off valves. Plumbing equipment with faulty shut-off valves or drainage systems will not be connected.

Connections are made using hoses with a diameter of ½" (12.5 mm internal diameter); drainage is carried out using sewage hoses with a diameter of 40- or 55-mm. Water supply and drainage hoses are not included in the connection fee. The hoses must be at least 10 linear metres long.

Hoses of other diameters and/or adapters must be provided by the exhibitor.

The exhibitor's staff or the stand builder is responsible for connecting the hoses to the exhibitor's equipment and servicing the connections during the exhibition. Water is supplied to the stands only during the exhibition opening hours. Hoses leading to the equipment must be covered with protective cable ramps.

The discharge of used process fluids into the drainage system is prohibited.

Compressed air

The connection must be ordered separately for each item of equipment. You may order a connection with a flow rate of up to 30 m³ or higher.

The maximum available pressure is 6.5 kg/cm². Connections are made using hoses with a diameter of ½" (12.5 mm internal diameter). Connection hoses are not included in the connection fee. The hoses must be at least 30 linear metres long. Hoses of other diameters and/or adapters must be provided by the exhibitor.

The equipment at your stand must be connected by specialists from your company. Hoses leading to the equipment must be covered with protective cable ramps.

Compressed air is supplied only during the exhibition opening hours. To arrange a compressed-air connection during setup, please agree the connection date with the technical manager in advance.

Internet, Audio and video equipment

To order audio and video equipment for your stand, an Internet connection or a Wi-Fi access point, please contact the technical manager.

To ensure a reliable connection to the pavilion's Wi-Fi access point, equipment supporting the 5 GHz frequency band (IEEE 802.11n and IEEE 802.11ac standards) must be used.

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 **It is prohibited** to connect radio-electronic and high-frequency devices to the Internet network without prior approval, including Wi-Fi routers and radio microphones. The maximum permissible network downtime during the event is two hours.

The use of video walls and LED screens at a stand that **are not included** in the stand's custom-build design, **except** for monitors, TVs and plasma panels, requires paid approval from A3M's Suspended, Stage and Multimedia Equipment Department:

Evgenia Nekrasova

+7 936 529 4979 podves@expogd.ru

Additional equipment and furniture

The Organizer does not provide additional equipment for raw exhibition space. Please contact your stand builder.

Please check what is included in your stand package under the Exhibition Participation Agreement.

To order additional equipment, furniture, light fixtures or graphic work for stand decoration, please contact the technical manager.

Graphic production

For shell-scheme stands, please provide the company name to be displayed on the fascia.

You may also order the production and placement of banners and logos, as well as the application of colored film or full-color graphics to wall panels and other stand elements.

 **Self-adhesive application** to any stand surfaces **is prohibited. Fines will be imposed.**

Rigging services

No advertising structures (banners, flags, etc.) may be placed on the floor, pavilion structures, walls or other parts of the pavilion without the Organizer's approval. For information about banner placement, please contact the Exhibition Directorate.

The installation of advertising and technical rigging requires prior approval from A3M's Suspended, Stage and Multimedia Equipment Department:

Vyacheslav Misyura +7 936 509 4979

podves@expogd.ru

For approval, you must submit technical documentation, including the exhibition layout showing the stand location, an overhead plan indicating the rigging above the stand, and drawings of the rigging structure. After the documentation has been reviewed, you will receive a quotation for ordering the rigging points.

Any changes to the rigging structure or relocation of the stand on the exhibition layout will require renewed approval.

 To submit an application for rigging points and arrange payment for the services, please contact the technical manager.

LOADING AND UNLOADING

[DMV Expo >>](#) is the official customs broker and operator of loading and unloading services at VDNH. Please contact DMV Expo for information on rates, delivery times and customs regulations, as well as to obtain an application form for loading and unloading services:

Marina Filippova

+7 915 224 4727 marina.fillipova@dmw-expo.ru

For international exhibitors

Local goods

The official freight forwarder, DMV Expo LLC, has the exclusive right to provide unloading and handling services for local shipments (shipments with the status of Customs Union goods) at the exhibition venue.

 **Self-loading, unloading or transportation of** cargo using lifting mechanisms or any type of lifting or transport equipment—including cranes, truck-mounted cranes, stackers or other lifting equipment of any kind—is **prohibited. Fines will be imposed.**

Unloading is permitted using vehicles equipped with tail lifts, as well as wheeled and hydraulic pallet trucks. Orders for loading and unloading services (loading, storage of cargo and containers, and delivery of exhibits to stands) must be submitted by the exhibitor no later than **three business days before** the start of setup.

The delivery of oversized equipment must be agreed with the Organizer in advance. Based on the submitted requests, an exhibit delivery schedule will be prepared, which is mandatory for all exhibitors. If cargo arrives outside the scheduled time, delivery to the stand cannot be guaranteed. For more information, see the [“Delivery of Exhibits” section >>](#)

Customs cargo

Customs clearance and loading and unloading services for international shipments (i.e. shipments that do not have the status of goods of the Customs Union) are provided by DMV Expo LLC. You may use another company to deliver your shipments to the exhibition venue. Other freight forwarders must contact DMV Expo to arrange loading, unloading and cargo handling services at the exhibition.

Marina Filippova

+7 915 224 4727 marina.fillipova@dmw-expo.ru